How to use The Locker

Your music, video and photos in one calm place, kept in your own Google Drive.



1

Sign in with Google

Open your invite link and tap **Continue with Google**. Pick the Google account you want to use and leave the Drive box ticked.

The Locker makes a folder called “The Locker” in your Google Drive and keeps everything there. It can only see files it put there, nothing else in your Drive.

2

Upload anything

- Drag files or whole folders onto the window, or tap **+**.
- Uploads run in the tray at the bottom while you keep browsing.
- Same name twice? The new one gets “(1)” so nothing is overwritten.
- Make folders with **+** › **New folder**, and drag files onto a folder to move them.





3

Play and preview

- **Music** plays in the bar at the bottom and keeps going while you browse. Tap it for Now Playing.
- **Versions:** “Song (Mix 7)” and “Song (Mix 8)” show as chips. Switch between them without losing your place.
- **Loop** marks an A–B section to repeat. Drag its edges to change it.
- **Video** opens full screen. **Photos** open in a viewer with a filmstrip; swipe or use the arrow keys.
- Photo folders show as a **gallery**. Switch with the buttons by the folder name.

4

Share a file or folder

Select a file or folder and turn on **Share** in its details. Anyone with the link can open it without an account: a shared folder can be browsed, its music played, and everything downloaded as one zip.

- **Locker link** (the default) can expire, be play-only, hide subfolders, or need a password.
- **Google Drive link** opens in Drive instead, for people who prefer it.

Turn the switch off and the link stops working. Everything you’ve shared is under **Shared links**.



Good to know

- **Search** finds files anywhere in your locker. Case, accents and apostrophes don’t matter.
- **Favorite** files and folders to keep them in the sidebar. Drag them into your own order.
- **Accept uploads** on a folder gives you a link anyone can use to send you files.
- **People** on a folder adds teammates; it shows up in their **Shared with me**.
- **Trash** keeps things for 30 days. Moving to Trash can be undone from the message that pops up.
- Renaming saves as you type.
- On a computer: **Space** or **Enter** opens, **Delete** moves to Trash, **⌘** / **Shift** -click selects several.
- On iPhone: Share › **Add to Home Screen** makes it an app.
- Your files are ordinary files in your Google Drive, so they count toward your Drive storage and you can always get to them there.